



Foreign Birth Registration: Disclosure and Agreement

The Foreign Birth Registration (FBR) process is an application made by _____, the undersigned, to the Department of Foreign Affairs of the government of Ireland (DFA).

The Irish Diaspora Center's (IDC) role in the FBR process is to help the applicant review documents that the applicant has gathered, notarize these documents, take the required photos, and mail the documents to Ireland.

Once the package of documents is mailed to Dublin, the IDC has no contact with the Irish government regarding the application. An email will be sent directly from the DFA to the applicant for any communication regarding the application (Please keep watch on your email inbox and spam folder for an email from _____@dfa.ie). The IDC cannot communicate with the DFA on your behalf due to privacy regulations.

In using the IDC's services, the applicant understands and agrees that:

- The fee owed to the IDC is \$680. This includes
 - Application fee \$350 (includes international transaction fees)
 - Notary fees \$30 (up to six documents)
 - Mailing \$75 Express Mail
 - Office Fee \$50
 - Professional review \$175
- This application could be completed without the assistance of the IDC for a lesser fee by visiting <https://www.dfa.ie/citizenship/born-abroad/registering-a-foreign-birth/>
- The processing time of an FBR application varies greatly. Current timelines can be found on the DFA website listed above.
- The IDC offers guidance based on the process at the time of application. Changes made in the process that impact the application are not the responsibility of the IDC.
- The FBR application is the first step in a two-step process to obtain an Irish passport. The application for a passport is an additional fee.
- Once the package is mailed, no refunds can be offered by the IDC should an applicant decide to cancel the application.
 - Prior to mailing, the application fee plus a \$50 office fee will be charged to the applicant.
- If personal documents are not returned by the Irish government, the IDC is not liable.
- The applicant will receive a copy of the application sent to the DFA. That is the only copy kept. The IDC will not maintain copies of the applicant's documents.
- It is important to be mindful of the following:
 - The application fee alone for U.S. citizenship is \$725, which does not include any professional review fees.
 - The Irish passport has been ranked as the fourth-most powerful passport in the world for 2023. Nomad Capitalist, a consultancy firm based in Hong Kong, has released the Nomad Passport Index for 2023, which highlights the best passports in the world for visa-free travel.

Accepted by: _____ Date: _____

For office use only:

Application mailed on: _____ by: _____

(Tracking document attached)